One-year scholarship program
sponsored by the Free State of Bavaria for graduates
of Central, Eastern and Southeastern European states

- Important advice: applications for extensions -

PLEASE NOTE:
We can only accept applications that arrive by the set deadline and that are complete (see list of documents needed in the application form). Mail postage only (not email or fax).

A. General advice

• Hand or send your application document in by the due date!

• You cannot count on an automatic extension only because you already received the scholarship for one year and your research project / study program was conceived for several years. We need to be able to see a progression in your work. Show us tangible provisional results that illustrate that you are advancing your project and will successfully bring it to a close.

• Make sure you take care of the two expert opinions early on! Note that professors are hard to get a hold of during the extra-curricular periods. Refer your referee to our “guidelines for referees” (www.bayhost.de → “funding & scholarships”)

• If you need only one semester in order to complete your studies in Bavaria you can also apply for an extension for one semester (= winter term 2018/19). Please note that in this case a further application for an extension for the summer term 2019 is not possible.

B. List of documents needed in the application (extensions)

Please send the following documents to BAYHOST and adhere to the given order:

1. an online application form that is filled-in completely (Please see https://bayhost-stipendiensystem.uni-regensburg.de/jahresstipendium, Afterwards, you receive a copy of the online application form attached as pdf via e-mail. Please add a printout of this pdf to your paper documents as cover sheet.)

2. a certificate of matriculation for the following summer semester

3. a justification of the extension of the scholarship in Bavaria (1-2 DIN A4 pages)

4. an estimation of which new perspectives have developed during the past year of studies for your (future) professional career (1-2 DIN A4 pages)

5. a tabular CV in German with a recent passport photo
→ for postgraduate studies (i.e. master’s program):

6. proof of the so far achieved exam or course results in Bavaria (copies)

7. a report (1-2 DIN A4 pages) covering the most important results achieved in your past year of study (i.e. attendance of seminars or lectures, course results, conferences etc.)

8. two expert opinions of professors from your course. Refer your referees to our “guidelines for referees” (www.bayhost.de ➔ “Funding & Scholarships”)

→ for doctoral candidates:

6. an interim report (max. 4 DIN A4 pages) about the results of your research in Bavaria, which refers to the project outline in your application document (what aspects have you already realized?)

7. two expert opinions of professors from the field that your dissertation relates to and from your Bavarian university. One expert opinion has to be from the supervisor of your dissertation.

Applications for extensions have to reach BAYHOST by the 28th February 2018. (date of receipt!)

This date is a cut-off period! Late applications cannot be considered and will be excluded from the selection process. The same applies to applications that are incomplete or do not comply with the set formalities.

Please send your documents to the following address:

applicants with the citizenship of the Czech Republic: Bayerisch-Tschechische Hochschulagentur BTHA c/o BAYHOST
Universitätsstr. 31
D-93053 Regensburg
Germany

applicants from other countries: Bayerisches Hochschulzentrum für Mittel-, Ost- und Südosteuropa BAYHOST
Universitätsstr. 31
D-93053 Regensburg
Germany

Application documents sent to us by fax or email will not be considered!

Please note that we are unable to return application documents that were sent to us.

C. Time frame: selection of scholarships for the academic year 2018/2019

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>deadline for extensions (date of receipt!)</td>
<td>28th February 2018</td>
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<tr>
<td>first inspection and evaluation of the applications</td>
<td>March – April 2018</td>
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<tr>
<td>expert committee meetings</td>
<td>April – May 2018</td>
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<td>dispatch of notification letters to the selected candidates</td>
<td>May 2018</td>
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<tr>
<td>continuation of the scholarship program</td>
<td>1st October 2018</td>
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D. **Contact**

For applicants with the citizenship of the Czech Republic:

Ms Radka Bonacková  
Bayerisch-Tschechische Hochschulagentur | Česko-bavorská vysokoškolská agentura  
Office hours: Monday to Friday 9 a.m. to 3 p.m.  
Tel: ++49 941 943-5315  
bonackova@bayhost.de

For applicants from other countries:

Ms Katrin Döppe  
BAYHOST scholarship programs  
Office hours: Monday to Thursday a.m.  
Consultation hours: Wednesday 11 to 12 a.m.  
Tel: ++49 941 943-5049  
doepppe@bayhost.de

BAYHOST / BTHA, August 21st, 2017