University of Regensburg
Department of English and American Studies

M.A. Application Guidelines
(English Linguistics and British Studies)

Please send all application documents in <u>one PDF-file</u> and in the following order:

1) **CV** (including name, date of birth, postal address and email address)
2) **Cover letter**
3) APS-Certificate (for applicants from China, Vietnam, India)
4) Copy of passport (only for international applicants)
5) **English-language certificate** (level C1 or higher or equiv.)[1]
6) **University degree certificate(s)**
7) Certified translation of university degree certificate(s) (only if certificate is NOT in German or English)
8) **Transcript** of academic records including **average grade**
9) Certified translation of transcript (only if transcript is NOT in German or English)
10) information about the grading system, including lowest passing grade and highest possible grade (only for international applicants)[2]
11) **Secondary school-leaving certificate** (high-school or equiv.)
12) Certified translation of secondary school-leaving certificate (only if certificate is NOT in German or English)
13) **Writing sample** (10-20 pages of academic writing in English)

Please name your application file as follows:

- Application for **M.A. English Linguistics**: ELG_ FAMILY NAME_given name_2024
  e.g. If your name is Chen Qingqing and you want to apply for the M.A. English Linguistics, please name the application file ELG_CHEN_Qingqing_2024.
- Application for **M.A. British Studies**: BLK_ FAMILY NAME_given name_2024
  e.g. If your name is Peter Miller and you want to apply for the M.A. British Studies, please name the application file BLK_MILLER_Peter_2024.
- If you wish to apply for **more than one program**, please send **separate application files** for each subject and indicate your preference in your email.
  (i.e. What is your first/second choice?)

Thank you and good luck with your application!

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[1] Please note that a letter from your university is NOT sufficient as proof of English proficiency.
[2] Note: This information can often be found on the reverse side of the transcript.